



# SPECIAL ORDER



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Fire & EMS Chief

Series	Number	Originating Unit	Originating Date	Expiration Date
2013	15	OFC	February 25, 2013	August 9, 2013

Subject:

## Vacancy Announcement for series 0699-08 Paramedic

Beginning on February 8, 2013 the District of Columbia Human Resources (DCHR) began accepting applications for the position of Paramedic-Basic (Job No. 21690). These positions will be available to current employees of the Fire and Emergency Medical Service Department (Fire & EMS) through this internal vacancy announcement. The Department strongly encourages all certified NREMT, I-99 Intermediate Paramedics, newly certified NREMT Paramedics and other eligible employees who meet the criteria to apply.

These positions are in the collective bargaining unit represented by AFSCME Local 3721, and you may be required to pay an agency service fee through automatic payroll deduction.

**How and When to Apply** – Applications are currently being accepted; interested persons should visit [www.dchr.gov](http://www.dchr.gov) and be guided by the instructions in the job announcement. If any clarification is needed, please contact the Fire & EMS Departments HR office for guidance.

Picture identification is required to obtain admittance to the Reeves Center. Applications must be received in the Reeves Center Personnel Office no later than 1645 hours Friday, August 9, 2013. Applications received after the closing date, even though postmarked by the closing date, will not be considered under this vacancy announcement.

It is the applicant's responsibility to immediately notify the Reeves Center Personnel Office of any changes to address, name, etc., after the application is submitted, by calling (202) 671-1820.

All CS Grade 8 Basic Paramedics who have one year of service in grade *and* a valid NREMT Paramedic Certificate should immediately notify the Training Academy, provide a copy of their Valid NREMT Paramedic card, and request promotion to CS Grade 9 Paramedic level through the Chain of Command. Field mentoring and Medical Director's approval are required prior to promotion documents being forwarded to Human Resources for processing.

  
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