



MEMORANDUM



Kenneth B. Ellerbe
Fire & EMS Chief

Series	Number	Originating Unit	Originating Date	Expiration Date
2013	34	OFC	March 1, 2013	N/A

Subject:

Daylight Savings Time

Daylight Saving Time begins the second Sunday in March each year and ends the first Sunday in November.

Therefore, in accordance with the Energy Policy Act of 2005, all Department clocks will be advanced one (1) hour at 0200 hours on Sunday, March 10, 2013.

All uniform and civilian timekeepers are reminded to comply with Article VIII, Section 10, of the FEMS Order Book.

Kenneth B. Ellerbe
Fire & EMS Chief