



MEMORANDUM



Kenneth B. Ellerbe
Fire & EMS Chief

Series	Number	Originating Unit	Originating Date	Expiration Date
2013	28	OFC	February 25, 2013	N/A

Subject:

Continuing Drivers Educational Training Program

The D. C. Fire and Emergency Medical Service Department Training Academy shall provide continuing drivers education for non-uniform civilian employees. Therefore, managers shall make provisions and schedule for all employees that meet the criteria of a targeted audience for this class offering. The training session will have time duration of two hours. This will include classroom instruction and practical skills application on driving course.

Subject: Continuing Drivers Educational Training Program

Attendees: NREMT Paramedics, Non Uniform Civilian and Single Role Non- NREMT Employees

Effective: March 11, 2013

Available time for training civilian employees: Monday through Friday 0900 to 1500 hours

Location: D.C. Fire & EMS Training Academy

Target Audience: Civilian Employee that operate D.C. Government Vehicle (GSA Cars)

Contact persons for scheduling: Driver Training Instructor Lieutenant Christopher Turner
Email: Christopher.Turner@dc.gov phone: 202 673-2067

Participation for the target audience is a requirement and is in regardless of any prior instruction which may have rendered by the Training Academy. The deadline for completion is May 31, 2013.

Some of the topics of discussion are as follows:

- 1) District of Columbia Drivers Safety Rules and Regulations
- 2) Safe driving tactics
- 3) Attentive driving techniques

Emergency Vehicle Operator Course (EVOC)

All Single Role Non NREMT and Single Role NREMT Paramedics shall complete the online Learning Management Course entitled EVOC. However, there is no requirement to attend the EVOC classroom based instruction being conducted at the Training Academy. The deadline for completion shall be the date established within the Learning Management System.


Kenneth B. Ellerbe
Fire & EMS Chief