



MEMORANDUM



Kenneth B. Ellerbe
Fire & EMS Chief

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Subject:

District of Columbia Government SOP for 2013 Heat Emergency Plan

Find attached to this Memorandum the District of Columbia Government Standard Operating Procedures for 2013 Heat Emergency Plan.


Kenneth B. Ellerbe
Fire & EMS Chief

Attachment: District of Columbia Government SOP for 2013 Heat Emergency Plan



OVERVIEW

The District of Columbia Government through the Homeland Security and Emergency Management Agency (HSEMA) will implement the District Heat Emergency Plan when a heat emergency occurs and the National Weather Service (NWS) issues an “extreme heat warning” for the District of Columbia. HSEMA will implement the District’s Heat Emergency Plan for at risk individuals with health issues, the homeless population, visitors to the city, and any other individuals impacted by extreme heat.

District Cooling Centers, publically accessible government facilities, homeless shelters, and senior citizen wellness centers will be activated until 6pm on days when the “heat index” (a measurement of the air temperature in relation to the relative humidity, used as an indicator of the perceived temperature) or temperature reaches 95 degrees. HSEMA, in conjunction with the Department of Health, will also disseminate emergency public information through the DC webpage at www.dc.gov.

I. RESPONSIBILITIES OF OPERATING AGENCIES

- A. Homeland Security Emergency Management Agency (HSEMA):** HSEMA will organize and coordinate the activation of the Heat Emergency Cooling Centers. HSEMA will develop a plan of operation to include identification of sites, equipment, and personnel. HSEMA will verify weather reports and make appropriate notifications to operational agencies as part of the plan. HSEMA will coordinate with DC Water External Affairs Department, FEMS, and MPD to provide messaging to the public regarding unauthorized use of fire hydrants for street showers during high heat events.
- B. Executive Office of the Mayor (EOM):**
EOM will ensure that public information goes out to radio and television stations on the dangers of extreme heat.
- C. Metropolitan Police Department (MPD):**
MPD will assist with responding to those areas where unauthorized hydrants have been opened and will provide support and response to DC Water if issues occur at unauthorized hydrants that are illegally turned on.
- D. Department of Fire and Emergency Medical Services (FEMS):**

FEMS will report water pressure problems brought on by unauthorized hydrants being opened in neighborhoods to DC Water Command Center.

E. DC Public Libraries:

Upon an Emergency Heat Activation by HSEMA, DC Public Libraries will notify their staff and security officers. All public libraries will operate as they do during normal operations. The general public will be allowed to come in to cool off, but must obey all rules and regulations as permitted by each site.

F. Water and Sewer Authority (DC WATER):

Unauthorized hydrant use can hamper firefighting, damage the water system and cause injury. Tampering with a hydrant can damage the hydrant, the nozzle and underground pipes in the water distribution system. If directed by the City Administrator or the Deputy Mayor for Public Safety and Justice, HSEMA will immediately notify the DC Water Command Center, FEMS, the Office of Unified Command (OUC), and MPD.

G. DC Department of General Services (DGS):

DGS will ensure that security in any government building that allows access to the general public has been notified that a heat emergency activation has taken place. DGS will also notify HSEMA of any DC Government public facilities that are without air conditioning.

H. DC Protective Services Police (PSPD):

PSPD will make notifications to contract officers, under their authority, that a Heat Emergency Activation has taken place and will be in effect until 6pm

I. Department of Human Services (DHS) and the Community Partnership for the Prevention of Homelessness:

DHS and the Community Partnership for the Prevention of Homelessness will coordinate the opening and staffing of shelters for the homeless and provide water for persons staying on the street when the heat emergency is declared in order to prevent dehydration and heat stroke. The United Planning Organization (UPO) command center will make internal notifications when an alert is declared.

J. Office on Aging (DCOA):

DCOA will coordinate the activation of neighborhood cooling centers for senior citizens throughout the various wards and make notifications and alerts to senior service organizations.

K. Department of Health (DOH):

DOH will assess the medical impact of the heat conditions, identify/inform the public of appropriate health precautions, and monitor hospital emergency room admissions related to heat illnesses. DOH, through Alert DC, will provide the public with information related to heat prevention and protective actions, most notably for those with health and medical issues.

L. Department of Parks and Recreation (DPR):

DPR will ensure that spray park locations and pools are activated at key neighborhood locations. DPR will open recreation centers in neighborhoods during major power outages if requested by DHS and coordinated through HSEMA.

M. Department of the Environment (DDOE):

DDOE will assist in providing box fans to HSEMA to be used for emergency assistance to citizens after normal business hours. DDOE also has several programs established to help eligible residents by providing cooling fans or assistance with their electric bills.

N. Office of Unified Communications (OUC):

OUC will ensure that the DC Water Command Center is notified of any hydrants that are opened without authority. OUC will notify DC Water Command Center to ensure illegally opened hydrants are turned off. 311 will provide citizens the locations of open cooling centers and shelters.

O. Mayor's Office of Community Relations and Services:

The Mayor's Office of Community Relations and Services will provide outreach and information to residents during the heat emergency. They will also provide the names of special needs residents who may be impacted and may need fans.

P. Serve DC:

Serve DC will provide volunteer support during Heat Emergency Activations, if necessary.

Q. Department of Consumer Regulatory and Affairs (DCRA):

DCRA will inspect residential units and buildings during a Heat Emergency and report any that are without air-conditioning. DCRA inspectors will identify those residents that may need fans after normal duty hours and report such information to HSEMA.

R. District Department of Transportation (DDOT) and Department of Public Works (DPW):

DDOT and DPW will be notified if an excessive Heat Emergency is declared by the National Weather Service. Each agency will provide heat protective actions for at risk and vulnerable employees.

II. COOLING CENTERS:

The following locations will be used as Cooling Centers from 12-6pm **only on weekdays when a Heat Emergency is declared:**

One Judiciary Square <i>Managed by DGS</i>	441 4 th Street, N.W. Guards Desk 202-724-8613
Frank D. Reeves Center (Lobby) <i>Managed by DGS</i>	2000 14 th Street, N.W. Guards Desk 202-671-0576
King Office Building (Lobby) <i>Managed by DHS</i>	3720 Martin Luther King Ave, S.E. Guard's Desk 202-279-1800
The Virginia Williams Family Resource Center <i>Managed by DHS</i>	33 N Street, N.E. Cornell Chappelle 202-543-5298

Four (4) United Planning Organization (UPO) vans will be canvassing various areas throughout the city for persons suffering from heat related stress and will provide them with transportation to a Cooling Center. UPO will also provide each individual with water.

Persons in need of transportation to a Cooling Center can call the Hyperthermia Hotline at **1-800-535-7252**.

III. DHS EMERGENCY HOMELESS FACILITIES:

When a heat emergency is declared the following facilities will be opened by DHS to serve the homeless population:

1.	Open Door (Women)	425 2 nd Street, N.W. (North Entrance)
2.	801 East Shelter (Men)	2700 MLK Avenue, S.E.
3.	House of Ruth/Madison Facility (Women)	651 10 th Street, N.E.
4.	New York Avenue Shelter (Men)	1355-57 New York Avenue, N.E.
5.	La Casa Trailers (Men)	1436 Irving Street, N.W.
6.	Adams Place Shelter (Men)	2210 Adams Place, N.E.
7.	John Young Shelter (Women)	425 D Street, N.W.
8.	DC General Building #9 (Women)	1900 Mass Avenue, S.E.

IV. INDOOR POOLS

The following indoor pools are open to the public. They are climate-controlled, provide security for personal belongings, and have certified staff for safety and assistance.

Location	Ward	Hours of Operation
Marie H. Reed 2200 Champlain Street, N.W. 202-673-7771 <i>Serves Wards 1 & 2</i>	1	Mon. – Fri. > 6am – 9pm
Takoma Aqua Center 3 rd and Van Buren, N.W. 202-576-9533 <i>Serves Wards 3 & 4</i>	4	Mon. – Fri. > 6am – 9pm Sat. & Sun. > 9am – 5pm
Dunbar 1301 New Jersey Avenue, N.W. 202-673-4316 <i>Serves Ward 5</i>	5	Pool is currently closed
Turkey Thicket 10 th & Michigan Avenue, N.E. 202-576-9533 <i>Serves Ward 5</i>	5	Mon. – Fri. > 6am – 8pm Sat. & Sun. > 9am – 5pm
William H. Rumsey Aquatic Center Capitol East Natatorium 635 North Carolina Avenue, S.E. 202-724-4495 <i>Serves Wards 2 & 6</i>	6	Mon. – Fri. > 6:30am – 9pm Sat. – Sun. > 10am – 5pm
Therapeutic Recreation Pool 3030 G Street, S.E. 202-645-5708 <i>Serves Wards 7 & 8</i>	7	Mon – Fri.> 9:30am – 4:30pm
Ferebee Hope 3999 A Street, S.E. 202-645-3916 <i>Serves Ward 8</i>	8	Mon. – Fri. > 9am – 5pm

V. OUTDOOR POOLS

Outdoor pools are open to the public Monday through Friday from 10:00am to 8:00pm, and weekends from 12:00 noon to 7:00pm

Location	Ward	Status
Banneker 2500 Georgia Avenue, N.W. 202-673-2121	1	Closed Thursdays
East Potomac Ohio Drive, S.W. 202-727-6523	2	Closed Wednesdays
Francis 25th & N Streets, N.W. 202-727-3285	2	Closed Tuesdays
Upshur Street & Arkansas Avenue, N.W. 14th & Upshur Streets, N.W. 202-576-8661	4	Closed Mondays
Langdon Park Mills Avenue & Hamlin Street, N.E. 202-576-8655	5	Closed Thursdays
Harry Thomas Lincoln Road & Seaton Place, N.E. 202-576-6349	5	Closed Tuesdays
Randall South Capitol & I Streets, S.W. 202-727-1502	6	Closed Mondays
Rosedale 17 th & Gales Street, N.E. 202-727-1420	6	Closed Tuesdays
Benning Park 53rd & Fitch Streets, S.E. 202-645-5044	7	Closed Thursdays
Fort Dupont Ridge Road & Burns Street, S.W. 202-645-5046	7	Closed Tuesdays
Kelly Miller 49th & Brooks Streets, N.E. 202-724-5056	7	Closed Mondays

Anacostia Anacostia Drive, S.E. 202-645-5043	8	Closed Mondays
Douglass 19th Street & Stanton Terrace, S.E. 202-645-5045	8	Closed Wednesdays
Fort Stanton 18th & Erie Streets, S.E. 202-645-5047	8	Closed Thursdays
Oxon Run 4th Street & Mississippi Avenue, S.E. 202-645-5042	8	Closed Fridays

VI. WALK TO LEARN POOLS

Swimming pools for children, ages 12 and under, are available weekdays from 10:00am – 6:00pm (closing briefly from 3:00-3:30pm), and Sat.-Sun. 12:00pm – 6:00pm at pools specially designed for their comfort.

Location	Ward	Status
Parkview 693 Otis Place, N.W. 202-576-8658	1	Closed Mondays and Tuesdays
Watkins 12 th & E Streets, S.E. 202-727-1504	1	Closed Mondays and Tuesdays
Riggs LaSalle Riggs Road & Nicholson Street, N.E. 202-576-8659	4	Currently Out of Service
Lincoln Capper 5 th & L Streets, S.E. 202-727-1080	6	Closed Mondays and Tuesdays
Happy Hollow 2200 Champlain Street, N.W. 202-673-2123	6	Closed Mondays and Tuesdays

VII. SPRAY PARKS

	Location	Ward	Address
1.	Girard St. Park Spray Park	1	14 th and Girard Street, N.W.
2.	14 th & Girard St. Spray Park	1	14 th & Girard Street, N.W.
3.	14 th & Park Road Spray Park	1	14 th St. & Park Road, N.W.
4.	Palisades Spray Park	3	Closed for Summer 2013
5.	Chevy Chase Community Center	3	5500 41 st Street, N.W.
6.	Friendship Turtle Spray Park	3	4500 Van Ness Street, N.W.
7.	Petworth Spray Park	4	801 Taylor Street, N.W.
8.	Lafayette Recreation Center	4	5900 33 rd St. NW
9.	Riggs La Salle Recreation Center	4	501 Riggs Rd. NE
10.	Joseph H. Cole Spray Park	5	1299 Neal Street, N.E.

VIII. OFFICE ON AGING - SENIOR CITIZENS RESOURCES

To identify Cooling Centers within the Senior Service Network Agencies, individuals should contact the Office on Aging, located at 441 4th Street N.W., 202-724-5622, for more information on sites within their respective wards or after regular business hours contact the Mayor’s Call Center at 311.

A. SENIOR COOLING CENTERS

The following are cooling centers in the senior service network that will be opened for seniors during a heat emergency. Additionally, churches, libraries and other public facilities will be opened as cooling centers.

H - Handicapped Accessible, ID – Must Have Government-issued ID to enter facility, B – Bilingual, M - On Metrorail/bus line

Seniors who need other services should call the Lead Agency for Ward One - Barney Senior Services at (202) 939-9020.

Ward 1		
1.	VIDA Spanish Senior Center 1842 Calvert Street, N.W. 202-483-1508 H,B,M	Weekdays > 9am – 2pm

2.	Bernice Fonteneau Senior Wellness Center 3531 Georgia Avenue, N.W. 202-745-7434 H,M	Weekdays > 9am – 5pm
Ward 2		
3.	Asian Senior Center 417 G Place, N.W. 202-842-4376 H,B,M	Weekdays > 9am – 5pm
4.	Senior Center for the Homeless Elderly at Luther Place Church 1310 Vermont Avenue, N.W. H,M	Weekdays > 9am – 5pm
Ward 3		
5.	IONA 4125 Albemarle Street, N.W 202-966-1055	Weekdays > 9am – 5pm
Ward 4		
6.	Hattie Holmes Senior Wellness Center 324 Kennedy Street, NW 202-291-6170 H,M	Weekdays > 9am – 2pm
7.	Ft. Stevens Recreation Center 1327 Van Buren Street, N.W. 202-576-6916 H,M	Weekdays > 9am – 2pm
Ward 5		
8.	Model Cities Senior Wellness Center 1901 Evar Street, N.E. 202-635-1900 H,M	Weekdays > 9am – 5pm
Ward 6		
9.	Hayes Senior Wellness Center 500 K Street, N.E. 202-727-0357	Weekdays > 9am – 2pm

	H, ID, M	
Ward 7		
10.	Washington Seniors Wellness Center 3001 Alabama Avenue, S.E. 202-581-9355	Weekdays > 9am – 4pm
Ward 8		
11.	Congress Heights Senior Wellness Ctr. 3500 Martin Luther King Ave, S.E. 202-563-7725 H, M	Weekdays > 9am – 5pm

B. DC LIBRARIES (except for MLK Memorial, all libraries are closed on Sundays)

Anacostia 1800 Good Hope Road, S.E.	Mon. > 9am – 5:30pm Tue. > 1pm - 9pm Wed. > 9:30am – 5:30pm Thu. > 1pm – 9pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm
Capitol View 5001 Central Avenue, S.E.	Mon. > 1pm – 9pm Tue. > 9:30am – 5:30pm Wed. > 1pm – 9pm Thu. > 9:30am – 5:30pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm
Chevy Chase 5625 Connecticut Avenue, N.W.	Mon. > 1pm – 9pm Tue. > 9:30am – 5:30pm Wed. > 1pm - 9pm Thu. > 9:30am – 5:30pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm

<p>Cleveland Park 3310 Connecticut Avenue, N.W.</p>	<p>Mon. > 9:30am – 5:30pm Tue. > 1pm – 9pm Wed. > 9:30am – 5:30pm Thu. > 1pm – 9pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm</p>
<p>Deanwood 1350 49th Street, N.E.</p>	<p>Mon. > 1pm – 9pm Tue. > 9:30am – 5:30pm Wed. > 1pm – 9pm Thu. > 9:30am – 5:30pm Fri. > 9:30am – 5:30pm Sat. > 9am – 5pm</p>
<p>Dorothy I. Height/Benning 3935 Benning Road, N.E.</p>	<p>Mon. > 9:30am – 5:30pm Tue. > 1pm – 9pm Wed. > 9:30am – 5:30pm Thu. > 1:00pm – 9pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm</p>
<p>Francis A. Gregory 3660 Alabama Avenue, S.E.</p>	<p>Mon. > 1pm – 9pm Tue. > 9:30am – 5:30pm Wed. > 1pm – 9pm Thu. > 9:30am – 5:30pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm</p>
<p>Georgetown 3260 R Street, N.W.</p>	<p>Mon. > 9:30am – 5:30pm Tue. > 1:00pm – 9pm Wed. > 9:30am – 5:30pm Thu. > 1pm – 9pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm</p>
<p>Juanita E. Thornton/Shepherd Park 7420 Georgia Avenue, N.W.</p>	<p>Mon. > 1:00pm – 9pm Tue. > 9:30am – 5:30pm Wed. > 1:00pm – 9pm Thu. > 9:30am – 5:30pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm</p>

<p>Lamond-Riggs 5401 South Dakota Avenue, N.E.</p>	<p>Mon. > 9:30am – 5:30pm Tue. > 1pm – 9pm Wed. > 9:30am – 5:30pm Thu. > 1:00pm – 9pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm</p>
<p>Martin Luther King Jr. Memorial Library 901 G Street, N.W.</p>	<p>Sun. > 1pm – 5pm Mon. > 12pm – 9pm Tue. > 12pm – 9pm Wed. > 9:30am – 5:30pm Thu. > 9:30am – 5:30pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm</p>
<p>Mt. Pleasant 3160 16th Street, N.W.</p>	<p>Mon. > 1pm – 9pm Tue. > 9:30am – 5:30pm Wed. > 1pm – 9pm Thu. 9:30am – 5:30pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm</p>
<p>Northwest One 155 L Street, N.W.</p>	<p>Mon. > 9:30am – 5:30pm Tue. > 1pm – 9pm Wed. > 9:30am – 5:30pm Thu. > 1pm – 9pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm</p>
<p>Palisades 4901 V Street, N.W.</p>	<p>Mon. > 9:30am – 5:30pm Tue. > 1pm – 9pm Wed. > 9:30am – 5:30pm Thur. > 1pm – 9pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm</p>
<p>Parklands-Turner 1547 Alabama Avenue, S.E.</p>	<p>Mon. > 1pm – 9pm Tue. > 9:30am – 5:30pm Wed. > 1pm – 9pm Thu. > 9:30am – 5:30pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm</p>

<p>Petworth 4200 Kansas Avenue, N.W.</p>	<p>Mon. > 1pm – 9pm Tue. > 9:30am – 5:30pm Wed. > 1pm – 9pm Thu. > 9:30am – 5:30pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm</p>
<p>Rosedale 1701 Gales Street, N.E.</p>	<p>Mon. > 1pm – 9pm Tue. > 9:30am – 5:30pm Wed. > 1pm – 9pm Thu. > 9:30am – 5:30pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm</p>
<p>Southeast 403 7th Street, S.E.</p>	<p>Mon. > 9:30am – 5:30pm Tue. > 9:30am – 9pm Wed. > 9:30am – 5:30pm Thu. > 9:30am – 9pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm</p>
<p>Southwest 900 Wesley Place, S.W.</p>	<p>Mon. > 1pm – 9pm Tuesday: 9:30am – 5:30pm Wed. > 1pm – 9pm Thu. > 9:30am – 5:30pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm</p>
<p>Takoma Park 416 Cedar Street, N.W.</p>	<p>Mon. > 9:30am – 5:30pm Tue. > 1pm – 9pm Wed. > 9:30am – 5:30pm Thu. > 1pm – 9pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm</p>
<p>Tenley-Friendship 4450 Wisconsin Avenue, N.W.</p>	<p>Mon. > 1pm – 9pm Tue. > 9:30am – 5:30pm Wed. > 1pm – 9pm Thu. > 9:30am – 5:30pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm</p>

<p>Watha T. Daniel/Shaw 1630 7th Street, N.W.</p>	<p>Mon. > 1pm – 9pm Tue. > 9:30am – 5:30pm Wed. > 1pm – 9pm Thu. > 9:30am – 5:30pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm</p>
<p>West End 1101 24th Street, N.W.</p>	<p>Mon. > 1pm – 9pm Tue. > 9:30am – 5:30pm Wed. > 1pm – 9pm Thu. > 9:30am – 5:30pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm</p>
<p>William O. Lockridge/Bellevue 115 Atlantic Street, S.W.</p>	<p>Mon. > 9:30am – 5:30pm Tue. > 1pm – 9pm Wed. > 9:30am – 5:30pm Thu. > 1pm – 9pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm</p>
<p>Woodridge 1801 Hamlin Street, N.E.</p>	<p>Mon. > 1p.m. – 9pm Tue. > 9:30am – 5:30pm Wed. > 1pm – 9pm Thu. > 9:30am – 5:30pm Fri. > 9:30am – 5:30pm Sat. > 9:30am – 5:30pm</p>