



SPECIAL ORDER



Series	Number	Originating Unit	Effective Date	Expiration Date
2013	20	OFC	March 27, 2013	N/A

Subject:

EMS Transport Status

"It shall be the responsibility of EMS 2 and Battalion 2 to consistently monitor the number of EMS units available to ensure that at least four EMS transport units are available for immediate use at the Fleet Maintenance Division. This responsibility shall include physically checking in at Fleet and visually identifying the units that are available.

"Any time there are fewer than four units available, EMS 2 shall take immediate steps to bring the number of units back to four unless a unit being repaired will be placed in service within 15 minutes or less.

"The on duty Deputy Fire Chief shall direct Battalion 2 to assist EMS 2 through on duty personnel with restocking units, if necessary.

"It is important that this critical task is consistently monitored and achieved. There isn't any room for failure here.

"It shall be the responsibility of Risk Management Division to consistently monitor unit chute times, response times and out of service times. Risk Management will ensure that the chute times report is standardized and review it daily, obtaining explanations from every outlier and taking appropriate action.


Kenneth B. Ellerbe
Fire & EMS Chief