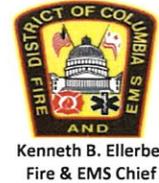




MEMORANDUM



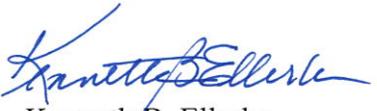
Series	Number	Originating Unit	Originating Date	Expiration Date
2013	103	OFC	July 12, 2013	N/A

Subject:

D.C. Fire and EMS Headquarters Relocation

Effective Monday, July 15, 2013, the D.C. Fire and EMS Department headquarters, formally located at 1923 Vermont Ave. N.W. (The Grimke Building) will be relocated to 2000 14th Street N.W. (Frank D. Reeves Municipal Center). All divisions occupying Grimke will be moved including: The Office of the Fire Chief, Professional Standards Office, Office of Internal Affairs, Office of Compliance, Public Information Office, Budget and Accounting Office, and Information Technology.

Computers and telephones, for the above mentioned divisions will be off-line starting Friday, July 12, 2013, at 1300 hours, and will be back on-line Monday, July 15, 2013, at 0815 hours. All telephone numbers associated with these divisions will remain the same.


Kenneth B. Ellerbe
Fire & EMS Chief