GENERAL ORDER

Series	Number	Originating Unit	Effective Date	Expiration Date
2007	24	OFC	November 16, 2007	N/A

Subject:

Revised Form 502 EMS Evaluation Report

As part of the Department's goals to improve and enhance the quality assurance evaluation process in patient care delivery, the FEMS Form 502 "***EMS Evaluation Report***" has been revised. Each EMS provider in the Department will receive at least one field evaluation annually. The evaluation will be conducted by an EMS Officer. EMS Officers will conduct the evaluation by observing the provider performing patient care.

The evaluations will measure the extent to which care is provided by the following standards which are defined on the Form 502:

- Professionalism
- Compassion
- Psychomotor Skills
- Decision Making
- Treatment

Copies of the evaluation report will be sent to the appropriate Battalion Office to become part of the individual's personnel folder. The 502 will be referenced by the company officer when completing sections II, III, and V of the members 50.5.

If there are any further questions concerning this process, refer to Memorandum 164, Series 2007.

For Dennis L. Rubin
Fire/EMS Chief

Attachment(s):